

Attention Students!

Once again, the *Holmdel Foundation for Educational Excellence (HFEE)* is pleased to extend the mini-grant program to student projects for the 2012-2013 school year. All students in the Holmdel Township Public Schools are invited to participate. Application forms will be available in January – just go to the HFEE page on the district website or check with your building principal for an application form.

- ◆ Grants available to student projects range from \$200 to \$1,250.
- ◆ Student projects must have the signature of a **faculty member, principal, and parent** and be supervised by the signatories.
- ◆ Applications will be evaluated on a competitive basis by a review committee and a limited number of grants will be awarded. The deadline for the submission of this grant application is **Friday, March 23, 2012**. The winners of this round of mini-grants will be announced in June 2012. Each project selected will begin in September 2012. The Foundation will ask for a Final Project Report in June 2013. Grants must be expended during the 2012-2013 school year. The Mini-grant Committee will review each application based on the following criteria:
 - a. Is the description of the proposed project clear?
 - b. Are the objectives clearly stated? Are they realistic and worthwhile?
 - c. Are the procedures to be followed clearly described? Are the methods, needed materials, resource personnel, a tentative schedule, and completion date specified?
 - d. Are the plans for evaluating the project suited to the nature of the project?
 - e. Is the budget request reasonable and sufficiently detailed? Are funds available from other sources?
 - f. Is the proposed project innovative? Is this a new project or similar to other projects in progress?
 - g. Does the project have promise of benefiting students in the school in which it is being conducted or the system as a whole?

The Mini-grant Program is designed to support innovative projects that enhance the school curriculum and enrich the learning experience for students. The *HFEE* is looking forward to receiving your application.

GOOD LUCK!