

### **EVALUATION OF THE INSTRUCTIONAL PROGRAM**

The Holmdel Township Board of Education directs the Superintendent to develop and implement a systematic short-range and long-range plan for the continuing assessment of the progress of the educational program toward the goals established by the district. To this end, the Superintendent shall recommend tests and methods of assessment indicated by his/her best professional judgment.

Appropriate means for evaluating the instructional program in terms of school and district objectives shall be established and implemented. Elements of this evaluation may include but not limited to:

- A. Testing programs such as standardized general achievement tests, standardized tests in specific subject areas, and tests administered by other agencies. These shall be used in combination with other indicators to measure the success of the programs;
- B. Analysis of school achievement records;
- C. The use of such assessment measures as portfolios, attitude surveys, performance tasks, exhibitions and other non-traditional means;
- D. Utilization of out-of-district services (i.e., participation in regional research studies, contracted evaluation services). When evaluation services are at a cost to the district, they shall be approved in advance by the Board; and
- E. The use of State Department of Education specialists and services.

The Board reserves the right to review each assessment method and to approve those which serve a legitimate purpose without infringing upon the personal rights of the pupils or their parents/guardians. The results, usually expressed in mean scores, of any evaluation may be released by the Superintendent using districtwide data. Areas of strength, areas in need of improvement and curriculum impact will be discussed at a regular public meeting in accordance with state-mandated timelines. Parents/guardians may obtain an explanation of the results of their child's test from qualified school personnel.

Elements of this evaluation shall include on-going assessment of the effectiveness of programs for the education of the disabled.

An evaluation of the results of the curriculum in achieving stated goals shall be made periodically and reported to the Board by the Superintendent. This evaluation shall be a cooperative effort of staff involved in curriculum and instruction.

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No instructional program shall be eliminated or significantly altered without a thorough evaluation of the effectiveness of the program in meeting the needs of students. Such program evaluation shall not only be put into written form but also presented to the Board of Education prior to their making a decision about its retention, elimination or alternation. A roll call majority vote of the full Board is necessary to eliminate or significantly alter a program.

The Board will cooperate with the New Jersey Commissioner of Education in the conduct of such state-wide assessment programs as are required by the State Board of Education and shall use the data gained thereby toward the improvement of the educational programs of Holmdel Township Public Schools.

**Source:** Regular Board Meeting

**Date:** August 20, 1986

**Revised:** March 22, 1995

**Revised:** May 28, 1997

<b>Legal References:</b>	<u>N.J.S.A.</u> 18A:7A-5j	Major elements guidelines
	<u>N.J.A.C.</u> 6:4-1.3(f)	Policy development
	<u>N.J.A.C.</u> 6:8-1.1	Words and terms defined
	<u>N.J.A.C.</u> 6:8-4.5	Curriculum and instruction
	<u>N.J.A.C.</u> 6:8:9.6	Verification and evaluation of educational improvement plans in the special needs districts
	<u>N.J.A.C.</u> 6:28-1.1(b)5	General requirements

Manual for the Evaluation of Local School Districts (June 1993)

**Possible**

<b>Cross References:</b>	*1000/1010	Concepts and roles in community relations; goals and objectives
	*1120	Board of education meetings
	*5120	Assessment of individual needs
	*5145.4	Equal educational opportunity
	6000	Concepts and roles in instruction
	*6010	Goals and objectives
	6011	Thorough and efficient/QEA
	*6141	Curriculum design/development
	*6147	Standards of proficiency
	*6171.4	Special education

\*Indicates policy is included in the Critical Policy Reference Manual.

