

PROMOTION/RETENTION

The administration and teaching staff shall strive to create plans of instruction and instructional organization to provide maximum opportunity for each child to progress through school in accordance with grade level expectations and standards.

Promotion

In unique circumstances, the Holmdel Township Board of Education will permit trial promotions which are made (a) after careful consideration of multiple indications by professional staff, (b) in consultation with parents/guardians of the pupil, (c) on a case-per-case basis, and (d) with a termination date at the end of the first marking period with the student remaining at the new grade level or returning to the previous grade.

Retention

In general, pupils are expected to achieve grade level expectations and be promoted annually. However, exceptions may be made when it becomes evident that a pupil should proceed more slowly through the instructional program. Retention shall occur only after all other possibilities have been exhausted including special help, remedial work and, at applicable grade levels, summer school attendance.

In all instances, the advice and help of the Child Study Team shall be utilized by teachers when recommending retention. In all potential retention cases, parents/guardians must be informed of such possibility by the end of the second marking period. The Child Study Team has authority over retentions of handicapped pupils by code.

Although teachers may recommend retention, all retentions as well as promotions shall be assigned by the school principals in consultation with the Director of Special Services and the Superintendent.

PROMOTION/RETENTION: (Cont.)

File Code: 5123

Decisions to promote or retain a pupil must be based on multiple criteria including, but not limited to academic achievement. Retaining a student more than once during this/her elementary years must be based upon careful research.

The Superintendent must approve any retention assigned any pupil.

Source: Regular Board Meeting

Date: August 20, 1986

Revised: January 14, 1998

Legal References: N.J.S.A. 18A:7A Public School Education Act of 1975

<u>N.J.S.A.</u>	18A:7C	High school graduation standards
<u>N.J.S.A.</u>	18A:35-4.9	Pupil promotion and remediation; policies and procedures
<u>N.J.A.C.</u>	6:8-3.4	Assessment
<u>N.J.A.C.</u>	6:8-4.1	Reporting of pupil progress
<u>N.J.A.C.</u>	6:8-4.2	Promotion and graduation

Wheatley v. Board of Education of City of Burlington, 1974 S.L.D. 851

Possible

Cross References: 5113 Absences and excuses

5120.1	Needs assessment of individual pupils
5122	Acceleration
5124	Reporting to parents/guardians
6146	Graduation requirements/early graduation
6147	Standards of proficiency

