

HOLMDEL TOWNSHIP
BOARD OF EDUCATION
Holmdel, New Jersey 07733

File Code: 3325.1

POLICY

PROFESSIONAL SERVICES

In accordance with N.J.A.C. 6A:23A-5.2, the Holmdel Township Board of Education adopts this Policy and its strategies to minimize the cost of professional services.

The Board of Education will establish annually prior to budget preparation a maximum dollar limit for each type of professional service. In the event it becomes necessary to exceed the established maximum dollar limit for the professional services, the Superintendent of Schools/Chief School Administrator shall recommend to the Board of Education an increase in the maximum dollar amount. Any increase in the maximum dollar amount shall require formal Board action.

Contracts for professional services will be issued by the Board in a deliberative and efficient manner such as through a request for proposals based on cost and other specified factors or another comparable process that ensures the district receives the highest quality services at a fair and competitive price or through a shared service arrangement. Contracts for professional services shall be limited to non-recurring or specialized work for which the district does not possess adequate in-house resources or in-house expertise to conduct.

Nothing in this Policy or N.J.A.C. 6A:23A-5.2 shall preclude the Board from complying with the requirements of any statute, administrative code, or regulation for the award of professional services contracts.

Source: Regular Board Meeting

Date: July 29, 2009

Legal References: N.J.A.C. 6A:23A-5.2