

SIGNATURES/FACSIMILES

The Holmdel Township Board of Education authorizes the following warrant signatures for the accounts specified:

General Account - Three (3) signatures required

1. Board President or Board Vice President
2. School Business Administrator/Board Secretary
3. Treasurer of School Monies

Payroll Account - One (1) signature required

Treasurer of School Monies

Payroll Tax Account - Two (2) signatures required

1. School Business Administrator/Board Secretary
2. Treasurer of School Monies

Food Service Account - Two (2) signatures required

1. School Business Administrator/Board Secretary
2. Treasurer of School Monies

Petty Cash Checking Account Board Office - One (1) signature required

1. School Business Administrator/Board Secretary or
2. Superintendent of Schools

Holmdel High School Activity Account - Two (2) signatures required

1. High School Principal and
2. High School Vice Principal

Holmdel High School Athletic Account - Two (2) signatures required

1. High School Principal and
2. Athletic Director or High School Vice Principal

William R. Satz School Student Activity Account - Two (2) signatures required

- 1. Principal and
- 2. Assistant Principal

William R. Satz School Athletic Account - Two (2) signatures required

- 1. Principal and
- 2. Athletic Director or Assistant Principal

Indian Hill School - Two (2) signatures required

- 1. Principal and
- 2. Teacher in Charge

Village School - Two (2) signatures required

- 1. Principal and
- 2. Assistant Principal

That the School Business Administrator/Board Secretary is authorized to make transfers within the following accounts:

Interest Bearing Savings Account

- 1. Unemployment Tax Account
- 2. Trust Account/Savings
- 3. Statement Savings
- 4. General Account
- 5. Payroll Tax Account
- 6. Payroll Account
- 7. Food Service Account
- 8. Referendum Account

Source: Regular Board Meeting

Date: August 20, 1986

Revised: February 22, 1995

<u>Legal References:</u>	<u>N.J.S.A.</u>	18A:6-59(b)	Warrants signed
	<u>N.J.S.A.</u>	18A:19-1	Expenditure of funds
	<u>N.J.S.A.</u>	18A:19-11	Signature of payroll checks by Deputy or municipal officer
	<u>N.J.S.A.</u>	18A:19-9	Compensation of teachers, etc., payrolls

