

AD HOC ADVISORY COMMITTEES

Community and/or parent/guardian advisory committees can be particularly helpful both in keeping the Board and administration informed with regard to community opinion and in representing the community in the study of specific school situations. The Holmdel Township Board of Education shall, when required by law or when it finds it beneficial, appoint advisory committees to assist in research projects, long-range studies, program evaluation, and development of policies or educational goals/programs. Each committee shall be appointed for a specific purpose and time. The Board may dissolve any board-appointed committee at its sole discretion.

Such committees shall be representative of the community in relation to the tasks delegated to them, and may include staff and pupils when appropriate. No appointee shall represent an organization, geographic area, religious group or any other subdivision of the community in an official capacity.

Systematic programs shall be established to draw on the assistance which business, labor, and other organizations have to offer in developing vocational, technical and enrichment programs and in providing pupils with practical work experience.

The Holmdel Township Board of Education shall adopt the committee structure and organization it deems appropriate to the assignment at hand, except for funded programs where requirements are set by law. The Board President is responsible for identifying all members of a committee with input from Board Members and in consultation with the Superintendent. Staff members shall not constitute a majority of any general community advisory committee.

District-related information, not of a confidential nature, shall be provided to established committees by the Superintendent or designee to assist the committee members in their research and deliberations.

Recommendations from the committee shall not reduce the responsibility of the Board, which shall be free to accept or reject the recommendations as it sees fit. Only the Board has the power to act. It will be the responsibility of the chairperson to see that the members of the committee are informed as to the final decision of the Board.

Any publicity concerning the organization, membership, operations, findings or recommendations of any committee shall be released only by the Superintendent.

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In district-initiated advisory committees, the Superintendent in consultation with the Board President, shall draft procedures for instructing committees as to the length of time each member is being asked to serve, the services the Board wishes them to render, the resources the Board intends to provide, and the approximate date on which the Board wishes to dissolve the committee. Furthermore, the committee shall be instructed as to the relationship it has to the Board, to the individual Board members, to the Board Secretary, to the Superintendent, and to the rest of the professional staff.

When the law regulates the formation and activities of an advisory committee, the administration shall cooperate fully in its activities.

Source: Regular Board Meeting

Date: August 20, 1986

Revised: January 25, 1995

Legal References:

<u>N.J.S.A.</u>	10:4-6 <u>et seq.</u>	Open Public Meetings Act
<u>N.J.S.A.</u>	18A:10-6	Board meetings public; frequency; hours of commencement; adjournment, etc., for lack of quorum
<u>N.J.A.C.</u>	6:8-4.3	Quality assurance
<u>N.J.A.C.</u>	6:28-1.2(b)	Plans for special education
<u>N.J.A.C.</u>	6:29	Health, safety and physical education
<u>See Particularly:</u>		
N.J.A.C.	6:29-4.1(e)1i -4.2(b), -6.4(a)	

Hawkins-Stafford Elementary and Secondary School Improvement Amendments of 1988 (P.L. 100-297)

34 C.F.R. Parts 200 and 204

Manual for the Evaluation of Local School Districts (June 1993)

