

Holmdel Township Public Schools
Policy Review Committee 2010-11 Annual Report
April 28, 2011

The Committee performed the following work this year:

1. Set process for reviewing bylaws and policies. Decided to jointly review the Bylaws as well as Policies governing Administration, Pupils and Community Relations, and divide up the rest. Agreed that while the revised Bylaws could be separately adopted, the revised Policies should be adopted as a whole, not section by section. This will avoid confusion since the various policies often refer to each other by number, and the Strauss Esmay numbering system is completely different from our current system.
2. Completed review of the Administration section (1000s), and shared and discussed results with the Board. Open item: the Board needs to create a process for evaluating the Board Secretary.
3. Completed review, revised, created two regulations, and led BOE review and adoption of the Bylaws (0000s).
4. Reviewed, amended and led the BOE review and adoption of revised Policy 5131 sections governing discipline for off-campus conduct, in light of the NJ Commissioner of Education's recent *Ramapo* decision.
5. Reviewed the policies and regulations governing Pupils (5000s). Administration is also reviewing. They and the committee recommend removal of the Policy 5514 section forbidding bicycles on campus, and Policy 5517 re student ID cards because it doesn't reflect our practice nor is it needed. Further items have been referred to Strauss Esmay and to administration for clarification. After the responses are received, this section will be ready for Board review.
6. Reviewed policies and regulations governing Teaching Staff (3000's). Modified language concerning electronic communication in Policy 3281 re Inappropriate Staff Conduct.
7. Reviewed the proposed policies and regulations for Support Staff (4000s). Modified language concerning electronic communication in Policy 4281 re Inappropriate Staff Conduct.
8. Recommended that Exhibits no longer be part of the Policy Manual since they don't confer any authority but rather are merely forms that require annual amendment to reflect changes in date, etc.
9. Reviewed existing policy on Advertising in light of current fundraising campaigns through which businesses rebate to the district organization a percentage of customer purchases. Found Policy clearly states that the District does not endorse the merchant, product or service involved in the fundraiser.

Respectfully submitted,
Barbara Garrity