

Holmdel Township Board of Education  
BOE Buildings and Grounds Committee

Meeting Notes

November 16, 2010 – 5:30 PM

Central Office Conference Room

Present

Board Members: Mike Collins, Dennis Pavlik, Mike Sockol, Robin Wetmore

Administrators: Barbara Duncan, Michael Petrizzo, Bill Balicki

Township of Holmdel 2010 Capital Improvement Program - Update – Bill Balicki has been discussing road repairs with Township Engineer Ed Broberg. The District is looking at cost estimates to repave parts of the HHS/Satz complex.

Village School Brickface Repair Update – As part of the VS repairs, the District architect has found there are no structural issues with the Village School modular wing. Remediation repairs are continuing, replacing the sheathing and insulation of the modular wing.

Village School Roof/Flashing Repair – The District is looking to repair the roof and flashing at Village School. The committee recommends the Board approve submitting this project to the NJDOE for state approval.

Energy Conservation Program – Update – In anticipation of the second anniversary of Energy Education in the District, Bill Balicki is aggregating data that will illustrate our cost savings over the past two years. There will likely be a board presentation in January on this matter.

Solar Energy Options – The District has been contacted by the Monmouth County Improvement Authority (MCIA) about possible alternative energy funding. Bill Balicki recently attended a conference discussing solar paneling and other green solutions for Monmouth County. At this point, the Committee does not see solar as ready for consideration, due to high fixed costs. However, we will continue to review this prospect over time and appreciate the Township and MCIA's potential support.

Booster Club Request – The Holmdel High School Booster Club contacted the Board with certain items of concern about Roggy Field. First, there is concern about the open railings on the Roggy Field stands. The Facilities department is aware of this situation and has plans to have chain-link safety fencing installed. Second, there is concern about the condition of the press box. The administration will look into its structural condition further. Finally, the Booster Club inquired about installing a trailer for donation at Roggy Field. The administration will review feasibility and possible locations. This proposal is preliminary at this point.

The Committee thanks the Booster Club for their continued support of the District.

Comprehensive Maintenance Plan and M-1 Form – The committee reviewed the Comprehensive Maintenance Plan and M-1 Form, which are required to be completed on an annual basis by state code and NJ QSAC requirements. The M-1 Form reviews the district's buildings and estimates the minimum cost for maintenance required in each building. This form ensures compliance with state code. The Comprehensive Maintenance Plan shows past district expenditures for

maintenance and projections for future years. The committee recommends this plan for adoption on the November 17, 2010 agenda.

Tree Donation – The Holmdel Shade Tree Committee is looking to donate a tree in honor of David Blumenthal, Holmdel High School Class of 1991, who tragically passed away this year. The committee greatly appreciates this donation, and recommends it for adoption on the December 22, 2010 agenda.

Facility Use Request – The committee recommends two facility use requests for Board adoption (Jersey Shore Chinese School and YMCA).

Transportation Review – Update – The District consultant TAS came on-site and completed fieldwork related to our overall review of transportation. The committee will also be providing the consultant with a survey from members to provide further transportation feedback.

Fuel Pumps – The New Jersey Department of Environmental Protection (NJDEP) cited the District for an improper steel piping from the underground storage tanks connecting the pump stations. In response, the District has completed repairs to be in compliance with NJDEP regulations. The repairs are estimated at \$30,000, and the District will look to mitigate costs as part of the tank's shared usage with Holmdel Township.

The next meeting is scheduled for Tuesday December 22, 2010 at 5:30 PM in the Satz Office Conference Room.

Respectfully submitted,

Mike Collins  
Chairman  
Buildings and Grounds Committee