

Budget & Finance Committee Annual Review
May, 2008- April, 2009
Prepared May 1, 2009

Work Accomplished:

- Reviewed and recommended revision to Policy 5118 re non-resident tuition so it reflects current per pupil cost without need for annual updates.
- Sought additional revenue opportunities
 - Reviewed and recommended Corporate Marketing Associates RFP to provide Sponsorship Promoter Services. Reviewed and recommended proposed initial ads, and Policy 3282 governing long term advertising review process.
 - Set informal goal that “enterprise fund” program (food service, summer enrichment, sports camps, Prime Time) fees be set to cover all costs (utilities, custodial, administrative) and ideally generate a profit.
 - Reviewed and recommended Prime Time rates and salaries for 2008-09.
 - Reviewed 2007-08 food service results, and reviewed and recommended 2008-09 food service operational goals, menu pricing and Food Service Consultant Contract renewal.
- Sought additional cost savings opportunities:
 - Reviewed and recommended Energy Education, Inc., RFP to provide Energy Management Consulting Services.
 - Reviewed and recommended Health Benefits Opt-Out package terms
 - Reviewed and recommended TC proposal to share cost of Drug & Alcohol Coordinator to the extent it exceeds grant funding.
 - Reviewed and recommended proposal for pre-QSAC Assessment of Facilities Services and Operations.
- 2007-08 Audit – clean report
- 2009-10 Budget
 - Analyze new state funding formula
 - Set budget goals
 - Reviewed draft budget and budget mailer (shortened from 8 to 6 pages) and presentation.
 - Budget presented to TC, Half Century Club, Chinese School, and to all four school parent groups. Chair participated in all budget presentations.
 - Hand Recognition System fully automated in 2008-09 school year.
 - Oversaw implementation of mandated 2009 payroll changes (Family Leave Insurance Program, employee verification, 403(B) tax sheltered annuity).

Work in Progress

- Strauss, Esme as policy reviewer and update provider – recommended when funds permit.
- Review designation of our bus routes into hazardous and non-hazardous routes
- Seek additional non-tax revenue opportunities
- Health Benefits Opt-Out – oversee results and any needed adjustments
- Promotional Services – oversee results
- Seek additional cost savings opportunities